

AGENDA

1. To confirm the minutes of the 7<sup>th</sup> Meeting held on 30<sup>th</sup> June 2021.
2. Report on Action taken on the decision of the last meeting.
3. Approval of the plan of the next academic session.
4. Any other matters with the permission of the Chair.

Members

Dr. G. Dutta

Ms. Manalisa Medhi

Dr. M. Paul

Ms. S. Gupta

R.K. Bhowale

Signature

Date

M. Medhi

Paul

Gupta

Bhowale

The meeting began with a welcome address by Dr Gautomi Dutta Borah, the Chairperson of IQAC of Dr. R.K.B Law College, Dibrugarh. Then she asked the Coordinator of IQAC Mrs. Shilpi Gupta to proceed with the meeting as per the agenda. The Coordinator read the minutes of the last meeting and these were accepted in the meeting.

As per Agenda 2 she placed a report on the activities of the college:

1. From 12<sup>th</sup> July to 15<sup>th</sup> July 2021 an online training programme on NAAC was conducted by IQAC.
2. The IQAC initiated an Alumni Talk series under which from time to time it will invite alumni of Dr. RKB Law College to deliver lecture or ideas on different topic. Under this the 1<sup>st</sup> series was organized on 26<sup>th</sup> Nov 2021 by inviting Dr. Rupam Saikia, CDC Director, Dibrugarh University.
3. IQAC in collaboration with Anti Ragging Committee Squad has organized an Orientation Programme on 1<sup>st</sup> December 2021 for the new Students.

As per the item no. 3 of the agenda fixed for the meeting the Coordinator placed the proposed plan for the next session which is as follows:

1. Observation of International Women's Day.
2. Observation of World Consumer Day.
3. National or International Seminar on Current issues.
4. Awareness Programme on Mental Health and Physical Health.
5. To organise value added programme for the students.
6. To organise a programme on National Voluntary Blood Donation Day for creating mass awareness.

As per Agenda 4 the Chairperson of IQAC informed that since Dr. Prasenjit Borkakoti has resigned from the college and as he was coordinator of different cell and Committee so there is urgent necessity to reconstitute the previous committees by newly appointed and existing faculty members. The members present decided the composition of all committees and cell and reconstituted it.

The coordinator of IQAC has explained to all the members regarding the importance of Seven Criteria as laid by NAAC. The meeting discussed the various works that can be done under these criteria. For the smooth working under this criteria and for proper maintain of data the coordinator proposed to allocate the different criteria among the faculties upon which all agreed and the respective criteria was allocated.

The Chairperson suggested taking the initiative of action research on sensitive issues of health, labour and environment. Dr M. Paul suggested taking a project on the conditions of women labour in tea gardens that are governed under Plantation of Labour Act, 1951. The Act is also in the Syllabus of 6<sup>th</sup> Semester, so students can also be engaged wherein they will get ample of opportunity to learn. The

proposal was unanimously accepted by the meeting and the chairperson also suggested that the outcome of the research will be submitted to the state and district administration for necessary action.

A discussion was held regarding conducting of skill metric test of students for allotment of mentorship. Mrs. M. Medhi suggested that in order to do that test it is necessary to conduct an awareness programme for student upon mental health. She proposed to organize a programme by inviting Dr. Aruna Malini Baruah of Dept. of Psychology, D.U. as resource person. After that the test can be conducted. The meeting accepted the proposal and asked her to conduct this event under Health and Sanitation Club.

There being no other matter for discussion the Chairperson brought the meeting to a close thanking the members for their participation and valuable suggestion.